

**SAVEE& VSB Network Work Plan\_ July 2025 - June 2027**

| No. | Activity  | Start month | End date (duration) | Lead and collaborator  | Resources needed   | Fund required and source of fund | Risks  | KPI  |
|-----|---|-------------|---------------------|--|--|----------------------------------|--|--|
| 1   | Final review of the draft Terms of Reference (TOR) after incorporating inputs from the Kandy workshop deliberations/decisions and sharing of the same with all the current Network members for endorsement  | June 2025   | July end 2025       | Chair / Co-chairs + Anil P   | Human resource   | None                             | Commitment of chair/co-chairs                            | Finalized TOR by end date  |
| 2   | Providing support to the member countries to establish/strengthen national VEE (+ VSB) network/s in the respective countries. To achieve this, first invite a call for interest to receive such a support from each member country through the respective VEE & VSB focal point (FP)/representatives. | August 2025 | Continuous          | Chair/ co-chairs   | Human resource, travel grant for experts/Network members | Beneficiary country/ Secretariat | Commitment of members                                    | <ul style="list-style-type: none"> <li>No. of countries expressing interest in establishing/strengthening national network;</li> <li>No. of National networks established in interested countries;</li> <li>Proportion of VEEs in the country which have joined SAVEE&amp;VSB network</li> </ul> |
| 3   | Identify key network activities where sub-committees are required to carry out the specific specialised activities (e.g. VEE  | August 2025 | June 2027           | Chair/ co-chairs (with technical/ feasible logistical support from | Human resource   | None                             | Leadership of chair/co-chairs and Commitment of members; | Activities requiring sub-committees identified<br><br>No. Of Sub committees established with TORs  |

|   |  |              |                      |   |                                  |                   |   |  |
|---|--|--------------|----------------------|---|----------------------------------|-------------------|---|--|
|   | accreditation, VEE curriculum review) and constitution of these sub-committees including drafting of TORs for each sub-committee. To achieve these there may be need for reviewing existing information (e.g., update desk review, review of additional literature), and review completed WOAH activities e.g., VEE Twinning Programmes.         |              |                      | WOAH)                                       |                                  |                   |   |  |
| 4 | Organising webinars for the Network members and inviting other VEE faculty and students from all member countries. The starting point would be to map all <b>relevant</b> webinars planned by different VEEs in different countries and coordinate extending invitations to all Network members and other VEEs when such a webinar is conducted. | August 2025  | Continuous – monthly | Chair/ co-chairs (rotational among members) | Human resource, possibly funding | Members if needed |   | <ul style="list-style-type: none"> <li>• No. of Webinars organized,</li> <li>• Number of webinar participants</li> </ul> |
| 5 | If found to be needed/required initiate drafting by-laws (constitution) for the Network. For this,   | August 2026? | ?                    | Chair/ co-chairs                            | Human resource                   | None              | Leadership of chair/co-chairs; commitment | Bylaws drafted and approved/endorsed   |

|                              |  |             |            |  |  |                            |                   |   |
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|                              | a brain storming session may be planned among the current members to deliberate on the need for such a constitution and how detailed it needs to be and who and when it will be done.  |             |            |  |  |                            | of members        |   |
| 6                            | Website development for the Network - A sub-committee is to be established to work on the feasibility of a website (initial development, cost and fund source, maintenance including cost of maintenance) and if found feasible on how and when the same may be developed. | August 2025 | Continuous | Chair (WOAH support?)  | Human resource to develop and maintain | Budget to maintain website | Lack of resources | Website developed and updated regularly |
| Proposed additional activity | Call for expression of interest to join SA VEE & VSB Network from VEEs in South Asian countries  |             |            | Coordinated by Chair through focal points of each member countries |  |                            |                   |   |