



World Organisation
for Animal Health
Founded as OIE

ANNEX I: FINANCIAL OFFER

Internal ref: JP/CC2024/1
CONSULTATION OF SUPPLIERS

CONSULTANCY TO IDENTIFY BARRIERS TO DISEASE
NOTIFICATION IN TERRESTRIAL AND AQUATIC
ANIMALS IN ASIA-PACIFIC: STRATEGIES FOR
OVERCOMING CHALLENGES

ANNEX I: FINANCIAL OFFER TO BE COMPLETED AND
SIGNED

WORLD ORGANISATION FOR ANIMAL HEALTH
(WOAH)
whose statutory name is
“OFFICE INTERNATIONAL DES EPIZOOTIES”

Deadline to submit tenders: 24th of June 2024
(17:00 PM Paris local time)

| Services | Price free of VAT (€ EUR) | Amount of VAT | Price incl. VAT (€ EUR) |
|---|---------------------------|---------------|-------------------------|
| Inception | | | |
| Collection of data and relevant information | | | |
| Analysis of the data | | | |
| Draft the study report | | | |
| Dissemination of the conclusions of the study | | | |
| TOTAL | | | |

Additional information on the deliverables of the work assignment

| Deliverables | Deadline (prov.) | Days of work (prov.) | Estimated budget (€ EUR) (prov.) |
|--|------------------|----------------------|----------------------------------|
| Inception | | | |
| Develop a work plan and timeline (i.e., calendar) | 15/07/2024 | 1 | |
| Identify/define a methodology for the study (e.g., interview, focus group discussions, etc.) | 19/07/2024 | 3 | |
| <p>Foreplan</p> <ol style="list-style-type: none"> 1. <u>Target</u> population of the study –identified countries and territories 2. Define <u>demographic profiles</u> of the study recipients (note, such as Chief Veterinary Officers or equivalent senior national veterinary officials, WOAHA Delegates and national focal points, and relevant stakeholders responsible for disease surveillance and reporting) 3. <u>Introduction & information</u>: representative of WOAHA at regional level in Asia and the Pacific region will be responsible for sending letters or emails to the targeted countries. These communications will serve to provide detailed information about the study, including its objectives, anticipated outputs, the significance of their participation, and the identity of the consultant involved. | 31/07/2024 | 7 | |



| | | | |
|--|------------|----|--|
| 4. Coordination: the consultant will reach out to Delegates from the identified countries and territories via email and/or telephone to make logistical arrangements. | | | |
| Collection of data and relevant information | | | |
| Review of relevant literature, data and information | 9/08/2024 | 4 | |
| Data collection 1. The consultant will initiate a series of communications with the study recipients using their preferred methods. These methods may include interviews, focus group discussions, or other suitable means of interaction. It's crucial to emphasise that the study recipients are individuals nominated and identified by the respective country and territory to participate in the study. 2. The decision on which approach to adopt will be contingent upon the preferences, circumstances, and specific recommendations provided by the consultant. This approach ensures that the chosen method of communication harmonises effectively with the requirements and context of the study recipients, thereby optimising the quality of data collection and engagement. | 11/09/2024 | 20 | |
| Analysis of the data | | | |
| Organise, clean, and code data as necessary, adhering to the plan developed during the inception phase, and conduct data analysis accordingly. | 27/09/2024 | 9 | |
| Draft the study report | | | |
| Draft and complete report containing outputs and results of the work assignment based on the two objectives, 1. identify and analyse key barriers to disease notification for both terrestrial and aquatic animals, and 2. develop strategies and recommendations to overcome the identified barriers. | 4/10/2024 | 4 | |
| Dissemination of the conclusions of the study | | | |
| A meeting with WOA core group to discuss results of the analysis and recommendations | 9/10/2024 | 1 | |
| Draft a synthetic article on the summary report that WOA could publish | 11/10/2024 | 1 | |
| Total (days) | | 50 | |



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Name and Title of duly authorised representative:

Hirofumi Kugita, Regional Representative for WOAHA Regional Representation for Asia and Pacific (RRAP) Tokyo, Japan

Date:

Signature: